WASHINGTON ENVIRONMENTAL COUNCIL (A Washington Nonprofit Corporation)

Financial Statements for the Year Ended December 31, 2017 (With Comparative Totals for 2016) and Independent Auditor's Report

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WATSON & McDONELL, PLLC CERTIFIED PUBLIC ACCOUNTANTS

INDEPENDENT AUDITOR'S REPORT

To the Board of Directors Washington Environmental Council Seattle, Washington

We have audited the accompanying financial statements of Washington Environmental Council (the Organization), a Washington nonprofit corporation, which comprise the statement of financial position as of December 31, 2017, the related statements of activities, functional expenses and cash flows for the year then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Washington Environmental Council as of December 31, 2017, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Report on Summarized Comparative Information

Watson & Mc Omell, PLLC

We have previously audited the Organization's 2016 financial statements, and our report dated May 10, 2017, expressed an unmodified opinion on those financial statements. In our opinion, the summarized comparative information presented herein as of and for the year ended December 31, 2016, is consistent, in all material respects, with the audited financial statements from which it has been derived.

May 24, 2018

Statement of Financial Position December 31, 2017

(With Comparative Totals for 2016)

ASSETS

		2017	 2016
Current assets:			
Cash and cash equivalents	\$	1,039,519	\$ 873,050
Investments		586,105	487,477
Due from related party		2,960	
Grants and contributions receivable		81,279	190,998
Prepaid expenses		3,150	
Total current assets		1,713,013	1,551,525
Property and equipment:			
Office equipment, net of accumulated depreciation of			
\$64,347 and \$53,734, respectively		14,932	7,108
Other assets:			
Board-designated endowment funds		3,392,552	3,010,095
Security deposit		10,857	 10,857
Total assets	\$	5,131,354	\$ 4,579,585
LIABILITIES AND NET ASSE	TS		
Current liabilities:			
Accounts payable	\$	96,596	\$ 68,535
Due to related party			17,565
Accrued vacation		34,902	 32,342
Total current liabilities		131,498	118,442
Long-term liabilities:			
Deferred rent		8,391	17,743
Total liabilities		139,889	 136,185
Net assets:			
Unrestricted - Board designated endowment funds		3,392,552	3,010,095
Unrestricted - Other		1,525,023	 1,342,890
Total unresticted net assets		4,917,575	4,352,985
Temporarily restricted net assets		73,890	 90,415
Total net assets		4,991,465	 4,443,400
Total liabilities and net assets	\$	5,131,354	\$ 4,579,585

The accompanying notes should be read with these financial statements.

Statement of Activities

For the Year Ended December 31, 2017 (With Comparative Totals for 2016)

	Unrestricted	Temporarily Restricted	2017 Total	2016 Total
Revenue:		·	_	·
Contributions	1,076,894	\$ 454,803	\$ 1,531,697	\$ 1,039,495
Grants	374,503	1,042,123	1,416,626	1,440,978
Workplace campaigns	23,818		23,818	17,373
Special event revenue, net of expenses				
of \$100,647 and \$9,258, respectively	(43,272)		(43,272)	(9,258)
Donated goods and services	64,768		64,768	99,071
Investment income (loss)	417,603		417,603	173,432
Other income	14,882		14,882	202
Net assets released from restriction	1,513,451	(1,513,451)		
	3,442,647	(16,525)	3,426,122	2,761,293
Expenses:				
Program services	2,276,744		2,276,744	1,981,813
Management and administration	211,979		211,979	184,656
Fundraising and development	389,334		389,334	351,909
Total support services	601,313		601,313	536,565
Total expenses	2,878,057		2,878,057	2,518,378
Change in net assets	564,590	(16,525)	548,065	242,915
Net assets, beginning of year	4,352,985	90,415	4,443,400	4,200,485
Net assets, end of year	\$ 4,917,575	\$ 73,890	\$ 4,991,465	\$ 4,443,400

Statement of Functional Expenses For the Year Ended December 31, 2017 (With Comparative Totals for 2016)

		Voter	Climate					Total						
	Evergreen	Education	& Clean				Oil	Program	Mana	agement &	Fun	draising &	2017	2016
	Forests	Program	Energy	Puget S	ound	Trans	sportation	Services	Adm	inistration	De	velopment	Total	 Total
Salaries and wages	\$ 251,943	\$203,847	\$225,237	\$ 261	1,434	\$	158,595	\$ 1,101,056	\$	101,844	\$	221,110	\$ 1,424,010	\$ 1,292,621
Employee benefits	24,955	21,607	31,872	29	9,309		18,983	126,726		11,443		18,943	157,112	157,152
Payroll taxes	19,315	14,368	21,358	22	2,218		14,236	91,495		8,099		16,487	116,081	 106,233
	296,213	239,822	278,467	312	2,961		191,814	1,319,277		121,386		256,540	1,697,203	1,556,006
Legal and professional services	41,091	67,188	174,718	45	5,229		249,518	577,744		56,279		64,507	698,530	486,692
Occupancy	21,886	17,351	24,307	26	5,057		15,791	105,392		9,942		20,441	135,775	128,392
Communications	3,829	3,612	4,001	(5,083		2,812	20,337		1,383		3,298	25,018	24,584
Equipment and software	9,335	7,927	8,007	11	1,727		12,499	49,495		3,815		7,439	60,749	64,297
Insurance	712	471	661		699		431	2,974		271		468	3,713	3,660
Office supplies	907	1,353	1,194	1	1,170		1,268	5,892		1,150		1,659	8,701	4,968
Postage and delivery	651	511	757	1	1,366		1,445	4,730		223		4,983	9,936	8,130
Travel	7,382	7,759	4,254	(5,206		3,020	28,621		209		814	29,644	26,790
Training	2,365	856	1,544	1	1,640		1,178	7,583		838		1,234	9,655	28,788
Printing and publishing	3,948	2,801	4,141	4	1,982		3,559	19,431		1,428		8,440	29,299	31,787
Miscellaneous	610	5,005	628		678		650	7,571		374		491	8,436	4,548
Meetings and conferences	22,033	4,685	23,528	(5,730		4,628	61,604		754		2,105	64,463	35,924
Membership dues and fees	272	635	222		196			1,325		3,314		16,915	21,554	8,613
Depreciation										10,613			10,613	6,128
Total expense before														
donated legal services	411,234	359,976	526,429	425	5,724		488,613	2,211,976		211,979		389,334	2,813,289	2,419,307
Donated legal services	1,832		23,848		1,839		37,249	64,768					64,768	 99,071
Total expense	\$ 413,066	\$359,976	\$550,277	\$ 427	7,563	\$	525,862	\$ 2,276,744	\$	211,979	\$	389,334	\$ 2,878,057	\$ 2,518,378

Statement of Cash Flows For the Year Ended December 31, 2017 (With Comparative Totals for 2016)

	 2017	2016
CASH FLOWS FROM OPERATING ACTIVITIES:		
Change in net assets	\$ 548,065	\$ 242,915
Adjustments to reconcile change in net assets to net cash		
provided by (used in) operating activities:		
Depreciation	10,613	6,128
Realized and unrealized (income) losses on investments, net	(320,582)	(173,432)
Decrease (increase) in operating assets:		
Accounts receivable		13,629
Due from related party	(2,960)	5,495
Grants and contributions receivable	109,719	(133,142)
Prepaid expense	(3,150)	
Security deposit		(1,072)
Increase (decrease) in operating liabilities:		
Accounts payable	28,061	(47,137)
Due to related party	(17,565)	17,565
Accrued vacation payable	2,560	(6,121)
Deferred rent	 (9,352)	(5,353)
Net cash provided by (used in) operating activities	 345,409	(80,525)
CASH FLOWS FROM INVESTING ACTIVITIES:		
Proceeds from sale of investments	224,964	163,358
Purchase of investments and reinvested interest and dividends	(385,467)	(258,723)
Purchase of equipment	 (18,437)	(1,545)
Net cash used for investing activities	 (178,940)	(96,910)
Net increase (decrease) in cash and cash equivalents	166,469	(177,435)
Cash and cash equivalents, beginning of year	 873,050	1,050,485
Cash and cash equivalents, end of year	\$ 1,039,519	\$ 873,050

Notes to Financial Statements For the Year Ended December 31, 2017

NOTE 1 - NATURE OF THE ORGANIZATION

Washington Environmental Council (the Organization) is a nonprofit corporation founded in January 1968 to increase public understanding and awareness of the impact of modern society on the environment; encourage the protection and restoration of our natural and historical heritage; to encourage comprehensive land use planning; protect the public interest in public lands and resources including air, land and water.

Washington Environmental Council uses policy analysis, public education and outreach, legal action and legislative advocacy to advance environmental protection in Washington State. In 2017 the Organization focused on the following efforts:

Climate and Clean Energy

The Climate and Clean Energy program works to advance state policy to reduce greenhouse gas emissions by setting scientifically based, effective, and equitable limits, pricing climate pollution and implementing other carbon reducing policies.

Fossil Fuel

The goal of the Fossil Fuel program is to stop new fossil fuel infrastructure from being built, strengthen oil spill prevention and protections and over time to transition away from fossil fuels.

Voter Education Program

The goal of the Voter Education Program is to grow the pool of pro-environment voters and provide them with credible information on environmental issues, opportunities to advocate for environmental policies, and amplified power as part of a broad environmental movement.

Evergreen Forests

The Evergreen Forests program works to ensure Washington has a strong regulatory and policy framework that guides the responsible management of state and private forests. Through the Growing Our Future campaign, the Organization is working to improve the management of Washington's private forests by providing landowners with financial incentives for approaches that better protect clean water, habitat, and mitigate climate pollution. This program is an exciting intersection of the Organization's climate campaign, clean water work, and longtime commitment to forest protection.

Financial statement presentation

The Organization reports information regarding its financial position and activities according to three classes of net assets: permanently restricted net assets, temporarily restricted, and unrestricted. The Organization had no permanently restricted net assets at December 31, 2017.

Notes to Financial Statements For the Year Ended December 31, 2017

NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Fair value and fair value measurements

The Organization measures its investments and board-designated endowment funds at fair value on a recurring basis. A fair value hierarchy prioritizes the inputs to valuation techniques used to measure fair value. This hierarchy consists of three broad levels that are ranked to indicate the quality and reliability of the resulting fair value measure: Level 1 inputs consist of unadjusted quoted prices in active markets for identical assets and have the highest priority. Level 2 inputs consist of observable inputs other than quoted prices for identical assets, and Level 3 inputs are unobservable inputs for the asset and include situations where there is little, if any, market activity for the investment. The Organization uses appropriate valuation techniques, based on the available inputs to measure the fair value of its investments. When available, the Organization measures fair value using Level 1 inputs, because they generally provide the most reliable evidence of fair value. Level 3 inputs are only used when Level 1 or Level 2 inputs are not available. During the year ended December 31, 2017, the investments and board-designated endowment funds have been stated using Level 1 inputs.

Grants and contributions receivable

Grants and contributions receivable consist of unconditional promises to give. Conditional grants and contributions are recognized only when the conditions on which they depend are substantially met and the pledge becomes unconditional. Management has deemed all grants and contributions to be collectible. Grants and contributions receivable at December 31, 2017, are expected to be realized within one year.

Fixed assets and depreciation

Furniture and equipment are recorded at cost. Acquisitions of property and equipment in excess of \$1,000 are capitalized. Depreciation is calculated using the straight-line method over the estimated useful lives of three to five years.

Functional expenses

The costs of providing various programs, administrative services and fundraising have been allocated and summarized on a functional basis in the statement of activities. Accordingly, certain costs have been allocated among the program and supporting services benefited.

Restricted and unrestricted revenue and support

Contributions that are restricted by the donor are reported as increases in temporarily or permanently restricted net assets, depending on the restriction. When a restriction expires, restricted net assets are reclassified to unrestricted net assets and reported in the statement of activities as net assets released from restrictions.

Notes to Financial Statements For the Year Ended December 31, 2017

NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, CONTINUED

Federal income tax

The Organization is exempt from federal income tax under Section 501(c)(3) of the Internal Revenue Code. In addition, the Organization qualifies for the charitable contribution deduction under Section 170(b)(1)(A)(vi) and has been classified as an organization that is not a private foundation under Section 509(a)(1). The Organization's income tax filings are subject to examination by various taxing authorities.

Use of estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

Reclassifications

Certain reclassifications were made to the prior year financial statements to conform to the current year presentation.

NOTE 3 - CASH AND CASH EQUIVALENTS

For the purpose of the statement of cash flows, the Organization considers all highly liquid debt instruments purchased with a maturity of three months or less to be cash equivalents.

At times, cash deposits, including amounts held in reserves, exceed the federally insured limits of the financial institution and expose the Organization to credit risk. At December 31, 2017, the Organization's deposits were \$789,769 over the federally-insured limits. The Organization has not experienced any losses in such accounts. The Organization believes it is not exposed to any significant credit risk on cash and cash equivalents.

Notes to Financial Statements For the Year Ended December 31, 2017

NOTE 4 - INVESTMENTS AND BOARD DESIGNATED ENDOWMENT FUNDS

At December 31, 2017, investments and board designated endowment funds consisted of the following:

				Board
			Ι	Designated
	Inv	estments	Eı	ndowments
Cash	\$	40,249	\$	90,230
Mutual funds		538,329		623,557
Bonds and fixed income funds				1,148,357
Stocks		7,527		1,530,408
	\$	586,105	\$	3,392,552

Investment income (loss) consisted of the following during the year ended December 31, 2017:

	Board							
	Designated							
	Inv	estments	Total					
Dividends and interest	\$	13,854	\$	81,091	\$	94,945		
Realized and unrealized gains (losses)		6,467		314,115		320,582		
	<u>\$</u>	20,321	\$	395,206	\$	415,527		

Investment expenses for the year ended December 31, 2017, were \$47,626 and are included in legal and professional services on the statement of functional expenses.

NOTE 5 - TEMPORARILY RESTRICTED NET ASSETS

At December 31, 2017, temporarily restricted net assets consisted of the following:

Hood Canal habitat	\$ 69,211
Forest programs	 4,679
1 0	\$ 73,890

NOTE 6 - LINE OF CREDIT

During the year ended December 31, 2017, the Organization had an unused \$200,000 line of credit with a bank. Borrowings on the line of credit bear variable interest at the U.S. prime rate plus 0.75 percent (5.00% at December 31, 2017). The line of credit expires July 15, 2018.

Notes to Financial Statements For the Year Ended December 31, 2017

NOTE 7 - BOARD DESIGNATED ENDOWMENT FUNDS

The Organization's Board of Directors maintains a policy to designate amounts of unrestricted net assets for specified purposes.

The Vim Wright Fund (VWF) is intended to protect and nurture Washington's environmental health through communication among stakeholders, research, internships, and recognition of outstanding environmental accomplishment with the "VIM Award." The governing document states that the balance shall be at least \$35,000 at all times, that no more than 10 percent of the fund's total balance may be appropriated in a given year, and that VIM Awards are to be made by the board of the Organization based on the recommendations of the VIM Advisory Committee. The assets are invested with the goal of preserving the fund's minimum funding requirements.

The Board Restricted Fund (BRF) is a general endowment established to provide funding to further the Organization's objectives. The governing document establishes an Investment Committee to monitor the fund's investment activity. The investment policy is focused on preservation of capital and risk aversion. The Investment Committee has set an annual spending limit of 5 percent of the fund's portfolio value.

Activity in the board designated endowment funds during 2017 was as follows:

			Total
			Board-
			Designated
			Unrestricted
	 VWF	 BRF	Net Assets
Balance, December 31, 2016	\$ 44,483	\$ 2,965,612	\$ 3,010,095
Additions		57,090	57,090
Distributions		(25,000)	(25,000)
Fees		(44,839)	(44,839)
Dividends and interest	1,131	79,960	81,091
Realized and unrealized gains (losses)	 6,453	 307,662	314,115
Balance, December 31, 2017	\$ 52,067	\$ 3,340,485	\$ 3,392,552

NOTE 8 - IN-KIND CONTRIBUTIONS

Contributed services are recognized at fair value if the services received (a) create or enhance long-lived assets or (b) require specialized skills, are provided by individuals possessing those skills, and would typically need to be purchased if not provided by donation. Contributions of tangible assets are recognized at fair value when received. In-kind contributions for legal services of \$64,768 were recognized in 2017.

Notes to Financial Statements For the Year Ended December 31, 2017

NOTE 9 - RELATED PARTY TRANSACTIONS

The Organization has entered into an agreement with Washington Conservation Voters (WCV) to share management, personnel, office space, supplies, utilities and other resources. Under the terms of the agreement, both agencies charge each other for costs incurred under the agreement. During the year ended December 31, 2017, the Organization received reimbursement of approximately \$292,000 for costs incurred on behalf of WCV. In addition, the Organization paid approximately \$226,000 to WCV for costs incurred on behalf of the Organization. At December 31, 2017, the Organization had a net receivable from WCV of \$2,960.

NOTE 10 - OPERATING LEASE

The Organization leases office space under a non-cancellable operating lease expiring in August 2018. Rent expense under this lease was \$135,775 in 2017. The Organization has recorded a deferred rent liability to reflect the difference between scheduled rent payments and straight-line rent expense. Future minimum payments under this lease are \$98,434 in 2018.

NOTE 11 - RETIREMENT PLAN

The Organization has established a qualified defined-contribution 401K plan and trust covering all eligible employees. The Organization matches employees' voluntary contributions up to three percent of gross salary. The Organization may also make additional contributions at its discretion.

Employer discretionary and matching contributions are immediately vested. The Organization's contribution to the plan totaled \$32,940 in 2017.

NOTE 12 - SUBSEQUENT EVENTS

The Organization has evaluated subsequent events through May 24, 2018, which is the date the financial statements were available to be issued, and has determined that there are no material subsequent events that require recognition or additional disclosure.